

School Based Planning Team  
December 14, 2016  
Minutes

X indicates attendance at meeting

X	Mary Aronson	Admin	X	Michelle Calogero	Teacher
X	Amy Lyle	Admin	X	Jnita Dixon	Teacher
X	Alvin Simpson	RAP	X	Tanya Homer	Teacher
X	Holly Perez	Parent	X	Sue Reuter	Teacher
			X	Rose Vercolen	Teacher

*X indicates attendance at meeting*

Minutes respectfully submitted by Holly Perez

Meeting started promptly at 4 PM.

Topic	Discussion	Resolution/Task(s)	Person(s) Responsible	Date Due
Welcome to RAP representation	School 52 would like to welcome Mr. Simpson as a new member of the SBPT. He will be representing the RAP contingency.	None		
PD Hours	-request for approval of DATA Analysis Collegial Circle facilitated by Danielle Branner	SBPT Approved		
<b>Tenet Updates and Feedback from Review</b>				
Tenet 2: Leadership	<ul style="list-style-type: none"> <li>• If people have PD hours from last summer it needs to be submitted before the Second week of January for the PD hours to be approved by the school base planning team.</li> <li>• Make sure to keep a log of PD hours.</li> <li>• District Administrators asked that you please be patient as the system changes from old to new with the district and downtown.</li> <li>• There was a walk-through on November 15, 2016, going through Feedback and PD.</li> <li>• February 1, 2017 walk through Feedback changes being implemented.</li> </ul>	Staff to submit any PD hours from last summer	All Staff	

<p>Tenet 3: Curriculum Development &amp; Support</p>	<p>Feedback: School base planning team: how they will implement PD, rigorous model plans and instruction.</p> <ul style="list-style-type: none"> <li>• Danielle Branner will present PD for differentiation, including rigor, identify lesson plans on early dismissal day of 1/10/17</li> <li>• Guide lines have been established for lesson plans and posted on Google Drive. Lesson plan models have been provided as a standard criteria but not a template. Optional formats ideas have been shared by other staff members for us to use. The directors of ELA visited the grade level meetings and gave suggestions on how to use GREIR time to meet the individual needs of all students.</li> <li>• One of the suggestions from the directors was that writing should be included during GRAIR time.</li> <li>• School based planning team discussed using America's choice, Lucy Calkins, or core knowledge. Suggestions were made regarding exploring of a new writing curriculum. However at this time it was suggested that we use the materials we have available and discuss with our constituency ways in which to integrate more writing into the curriculum. Discussion will continue in January.</li> <li>• Discussion at grade level meetings will decide which genre to focus on this year and create an assessment tool.</li> </ul>	<p>Invite staff to participate in a committee to identify Writing curriculum</p>	<p>Amy Lyle to facilitate</p>	<p>Feb. SBPT meeting</p>
<p>Tenant 4: Teacher planning and preparation</p>	<p>Feedback: Danielson evaluation, 3C engaging students, students were compliant but not engaged.</p> <ul style="list-style-type: none"> <li>• Collegial Circle proposed and agreed upon: exploring ways to increase student</li> </ul>	<p>Student Engagement Collegial Circle</p>	<p>Tanya Homer and Jnita</p>	<p>ASAP</p>

	<p>engagement, through the study of quality questioning.</p> <ul style="list-style-type: none"> <li>○ Quality questioning book (resources, do a collegial book talk and collaborative uses conversation).</li> <li>• Time will be provided for teachers to observe other classrooms both in our school and district wide to enhance teacher practice (CAFÉ, DI, and Engagement). Teachers will provide feedback and turnkey information obtained.</li> <li>• Office of professional development has equipment that can be borrowed for making a video of yourself teaching for the purpose of reflection. . Using 360 cameras (Simpson as a techy).</li> </ul>	<ul style="list-style-type: none"> <li>• PD form to SBPT</li> </ul> <p>Teachers should approach administration to arrange</p> <p>Teachers should approach administration to arrange</p>	<p>Dixon to facilitate'</p> <p>All staff</p> <p>All staff</p>	<p>Ongoing</p>
Tenet 5: Social-Emotional Learning	<p>More ideas will be developed around the Social Emotional state of the school through the Social Worker, Nelda Johnson, Psychologist Jan Fuller-Tyndall, Alvin Simpson through PBIS and Restorative Practices. More discussions will follow</p>	<p>Committee to meet biweekly</p>	<p>Jan Fuller to facilitate</p>	<p>Ongoing</p>
Tenet 6: Parent Engagement	<p>Review recommended a parent survey</p> <p>Questions:</p> <ul style="list-style-type: none"> <li>• How they would deliver the survey to the families whether it be via email mail or through their children by book bag.</li> <li>• Have parents read the survey, thoughts?</li> <li>• This would be part of the community engagement.</li> </ul>	<p>Actual survey to be reviewed at next SBPT</p>	<p>SBPT Members</p>	
Status of RTI/AIS	<p>-RTI AIS reports intervention support: Response to the intervention, NWEA benchmark testing, Ames Web plus, deciding where a child falls academically and how to help them, special-education implementation, lesson plans, and a weekly report.</p>	<p>NA</p>		

Breakfast of Champions	<p>Teacher requested discussion:</p> <ul style="list-style-type: none"> <li>-Discussion on breakfast of champions and its space. If it could be moved to the cafeteria for a larger group. Staff member reported that it was unfair to only pick a couple and wanted to know if you could pick more.</li> <li>-It was suggested that any teacher is welcomed to have their own breakfast of champions. Teachers felt that the breakfast of champions was a treat for children who consistently follow rules and make SMART choices. There are guidelines that have been established for teachers to use as a criteria for choosing student who are eligible for breakfast of champions.</li> </ul>			
Honor Roll	<p>-A staff member inquired about an honor roll system. This was also considered as a good idea that could be explored further. Any staff member who is interested in developing this project should contact the SBPT with a proposal</p>	<p>This was also considered as a good idea that could be explored further. Any staff member who is interested in developing this project should contact the SBPT with a proposal</p>	<p>Any staff member</p>	

Next Meeting:

- Parent Survey

Parking Lot:

- Collegial Circle: Student Engagement